

Birmingham Inter-Varsity Club Limited

Board of Directors

Minutes of meeting held on Monday 09 January 2012

At the Old Royal Pub, Church St, B3

Minutes

Present (X - present)

Chair of Meeting *

Vacant	Chair				
Frank Dawson*	Treasurer	X			
Dave Elliott	Weekends Coordinator	X	Jan Horne	Walks Co-ordinator	
Jane Gripton	Sports Secretary	X			
Peter Norris	New Members/Publicity	X	Brian Roberts	Membership Assistant	
Rose Huish	Secretary	X			
Graham Hankins	Bulletin Editor		Graham Hankins	"What's On"	
Ray Parry	Vice President	X	Sandra Winchurch	Solihull Rep	
Andy Turton	Vice President	X	Peter Hanna	N.B'ham/Sutton Rep	
Peter Howe	Vice President				
Alan Muddiman	Vice President		Bernie Muddiman	Halesowen Rep	

No.	Content	Action
1	Apologies – None	
2a	Approval of Previous Minutes - Approved	
2b.	<p>Review of Actions: 2b – letter not sent to Member A – currently no concerns about this member’s behaviour.</p> <p>9a – Scaletrix set still to be collected from Nigel Wilkins.</p> <p>10a – iBike, query on monies outstanding – now all accounted for.</p> <p>10e – Attendance at BIVC badminton – Sports Sec to carry out an Audit of attendees to confirm membership – list to be made available.</p> <p>10f - £100 has been received from AT and paid to ‘Help the Heroes’ charity.</p>	<p>PN FD</p> <p>BR/JGr ip AT/PH</p>
3	<p>New Members: 15 applications were presented to the committee for consideration, all approved, as follows:</p> <p>Stuart Leavesley; Peter Lee; Doreen Barrett; Sheila Raby; Ann Nicholls; Vivienne Amos; Karen Cooper; Barbara Mason; Robert Pritchard; Diana Wardle; Stewart Toone; Reuben Flynn; Sharon Kendrick; Pam Careless; Maria Savage.</p>	PN
4 Forward Planning		
(a)	<p>Increase membership: key concern is low numbers of prospective members (PM) – how can we keep flow of PM coming through? One idea is to give an incentive of 2 x £5 vouchers for a non-W/E event-organiser.(FD idea, one-off event – more discussion needed next month).</p> <p>Publicity: Kerrang Radio – PN showed powerpoint slides on how this investment may be used: 1-month’s daily promotion between 7.00pm & 7.00am would cost £2,500 before any discounts were deducted. Main disadvantage with idea is young age group of listeners – one visit from them would result in non-return. We need a way of targeting 45-years & over. Radio ad-ideas continue to be investigated.</p>	PN
(b)	<p>Good variety of events: December had a record 47 one-off events (34 in Dec 2010) no theatre visits in this tally, due to ‘Panto’ season, no adult productions, this should improve. Same applies to Jan 2012: 35 one-off events with those on AX added to Bulletin entries. Live music scarce – more needed – members need a reminder about February events – B’tin deadline 18/01, DE offered to chivvy members through AX message – Done.</p> <p>‘Champions’ to be encouraged again: PB, CP, JB (Xmas party room booking). Idea of a ‘Summer Party’ (upmarket event/venue) floated.</p>	<p>DE PN</p>
(c)	<p>Local groups: Solihull will launch ‘meal nights’ every 2 months – this sub-group has spent their £100 allowance – incentive of free drink got members interested. Other 2 sub-groups to be reminded about their £100 incentive grant (though Halesowen well-attended with or without this).</p> <p>Reminder about weekly Wed/Fri pub nights to be added to AX – PH.</p>	<p>FD PH</p>
(d)	<p>Hire a mini-bus: Successful trip for mini-bus to Oxford on 17 Dec. Well-attended and great success enjoyed by all. £120 cost to BIVC – members did not mind £10 cost pp.</p> <p>Reminder about the initiative – DE to put a reminder on AX.</p>	DE

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(e)	<p>Assistants to Committee: BR, Membership Assistant – raised issue of cards: directors were split on whether these should be retained (VPs expressed their support in favour of keeping them); the decision was carried by a vote by directors in favour, from the chair (FD). The type of card will be different: each member name to be hand-written on the card – printed name-cards are significantly more costly. Years will be colour-coded, e.g. 2012-13 = Red. (PN withdrew from the room whilst discussion took place regarding Membership renewal for Member B.) Membership renewal for Member B – permissible as she is an existing member. Query on her correct address – would she wish this not to be on AX? BR to check – we have an e-mail address for communication.</p> <p>Laser printer at Janet Blick’s house: BR agreed to collect this equipment and store it at his home. Possible theft risk discussed – agreement that this relocation does not involve any new risk to BIVC.</p>	BR BR
Items for Discussion and Decision		
5	AGM – RH has visited Old Joint Stock and booked the Theatre room for the AGM on 13 September 2012. A cheque for £175 now required to secure booking. RH to write letter of confirmation with cheque to Ian Craddock, theatre manager.	FD RH
6	BIVC Santander Account: A formal Committee resolution was taken to appoint 2 new signatories – the Treasurer and Secretary were appointed as the two new signatories. The secretary to write a formal letter to Santander notifying them of this decision. (sent 25 Jan 2012).	All RH
7	BIVC club funds – IFA consultation. Agreement that this meeting should take place outside the monthly Committee meeting – RP to consult the IFA about his availability for Wednesday 01* February at 7.45pm. Venue TBA. *changed to Mon 13 Feb.	RP
8	The February Bulletin to be edited by Dave Gausen* (DG) – the deadline for copy is Wednesday 18 Jan, with publication/distribution to be on Wednesday 25 Jan. at Bennett’s. AT to assist as required. Prontaprint shall henceforth be known as “InkTree” (change of company name, same premises). *DG to give editorial assistance at this stage, not overall responsibility. For February, GH will carry out edit as before.	DG GH
9	iBike: (see sep attachment – ‘Item 10’ from July 2010 minutes) We now have all monies accounted for. Instruction to PH: from now on a <u>monthly</u> spreadsheet <u>must</u> be sent to the committee showing income/expenditure (even when there may be a ‘nil’ return). £100 has been paid by Member A for use of the ladies bike. Further question to this member: does he wish to buy this bike? Further associated questions: what was the original cost of the bike? How much does he owe for the bike hire? (has he paid anything for the hire?) What is the balance now owed on this bike? PH to supply this information to the committee ASAP. Committee instruction: bikes can only be sold to members with the agreement of the committee.	PH PH
Progress Reports		

